

The Hospital Hospitality House of Southwest Michigan, a 501 (C) (3) organization, was established in 1985 as a vision of the Junior League of Kalamazoo in collaboration with Borgess Medical Center and Bronson Methodist Hospital.

The Executive Director serves as the chief operating officer of Hospital Hospitality House. He/she will be responsible to the Board of Directors ensuring that the strategic, operational and organizational objectives of HHH are accomplished in accordance with the direction, policies and procedures established and approved by the Board of Directors.

Requirements include

- A Bachelor's degree and/or equivalent experience. An advanced degree preferred.
- Minimum five years supervisory/administrative experience.
- Ability to provide leadership in fund development, capital planning and long range financial planning.
- An ability to manage and motivate others to succeed.
- Demonstrated knowledge of current trends in advocacy and objectives for the agency

Submit your confidential resume and salary history to:

Search Committee

Hospital Hospitality House (HHH)

C/o VanPopering Executive Search, Inc.

755 East Crosstown Parkway

Kalamazoo, Michigan 49001

Laura@vpml.com

Interviews begin in early September, 2011. The target date for the new COO/Executive Director to begin is September/October, 2011.